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VIDYA PRASARAK MANDAL

Estd. : 1-8-1935

Public Trust Regn. No. F-5(T)

DR. BEDEKAR VIDYA MANDIR, NAUPADA, THANE - 400 602, MAHARASHITRA, INDIA

Ref. : VPM/Adm./951

Date : 01/03/2016

To,
I/c. Principal
VPM's Maharshi Parshuram College of Engineering
Veleshwar

Sub: Leave for staff members.

Madam,

Following are the Leaves framed for the staff members of our VPM's Maharshi Parshuram College of Engineering. Kindly follow the same.

Faculty & Non-teaching Staff (only Technical Staff)

Sr No	Employment type	Casual Leave	Medical Leave	Vacation Leave (per Year)	Public Holidays
A	On Pay Scale	8	10	30 (cumulative) i.e. 10 in 1 st semester & 20 in 2 nd Semester	15
B	Not On Pay Scale	12	0	(non-cumulative leave) 10 -i.e.5 per semester (after 1 year of service) 20 -i.e.10 per semester (after 2 years of service)	(as declared by VPM)

Admin., Maintenance & Non-teaching Staff (No Technical Staff)

Sr No	Employment type	Casual Leave	Medical Leave	Earned Leave (per Year)	Public Holidays
A	On Pay Scale	8	10	30 (cumulative)	15
B	Not On Pay Scale	12	0	10 -i.e.5 per semester (after 1 year of service) 20 -i.e.10 per semester (after 2 years of service)	(as declared by VPM)

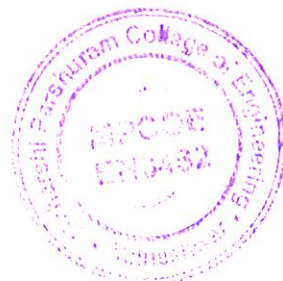
Peon & Security Staff

Sr No	Employment type	Casual Leave	Medical Leave	Earned Leave (per Year)	Public Holidays
A	On Pay Scale	8	10	30 (cumulative)	15
B	Not On Pay Scale	12	0	10 -i.e.5 per semester (after 1 year of service) 20 -i.e.10 per semester (after 2 years of service)	(as declared by VPM)

Note: Those Teachers appearing for Post Graduation or Doctorate studies will get maximum 30 days additional study leave per year. All other Terms of Service Rules are same as per Service Rules framed by the VPM.

VIDYA PRASARAK MANDAL
Inward No. 174
Date : 08/03/2016

Chairman
Vidya Prasarak Mandal, Thane



Principal
VPM's Maharshi Parshuram College
of Engineering, Veleshwar